

**BLAKECOMMS**  
Internet | Design | Hosting

# Setting up Email in Mozilla Thunderbird 1.5

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## Setting up Outlook Express 6

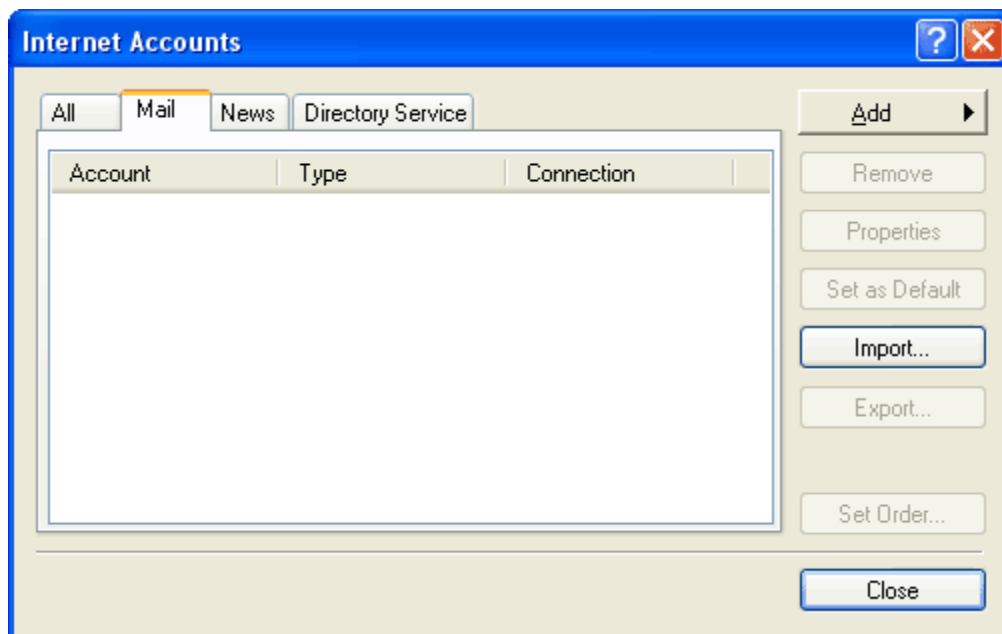
To configure email accounts in Outlook Express 6 please follow these simple 10 step-by-step instructions.

### Step 1

Go to the top menu 'tools' and click on the link 'accounts'.

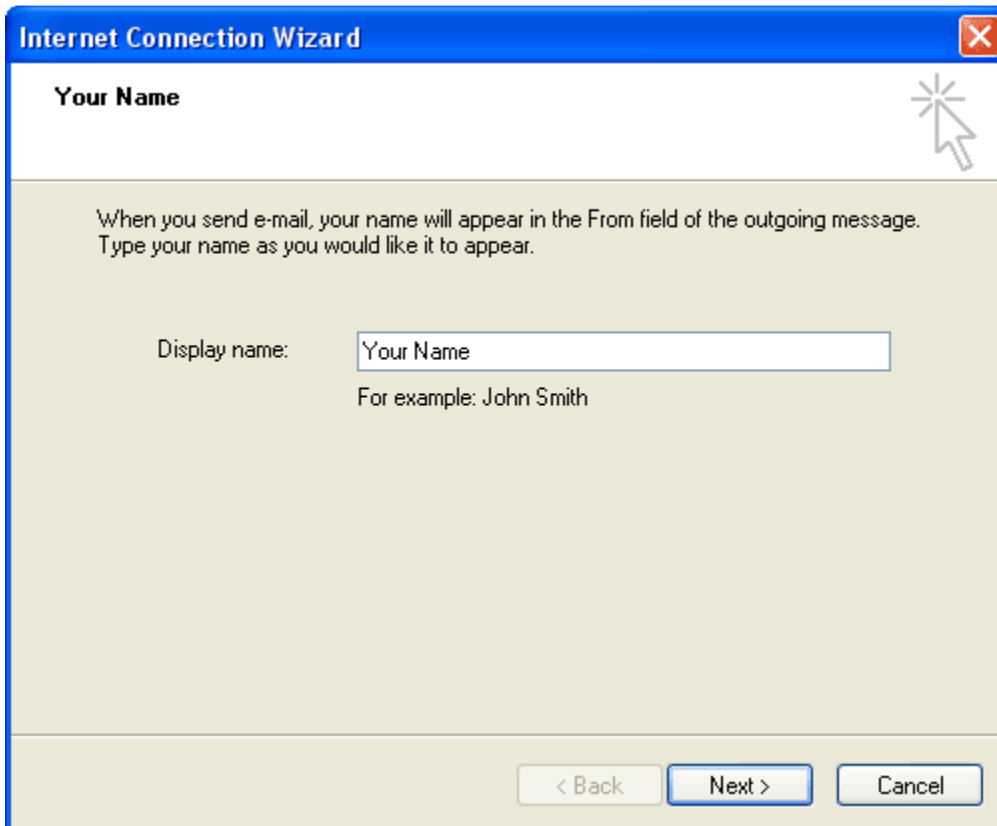
Click on the 'mail' tab at the top as shown.

Click on the 'Add' button on the right-hand side of the window and select the option 'mail'. This will take you into a wizard.



## Step 2

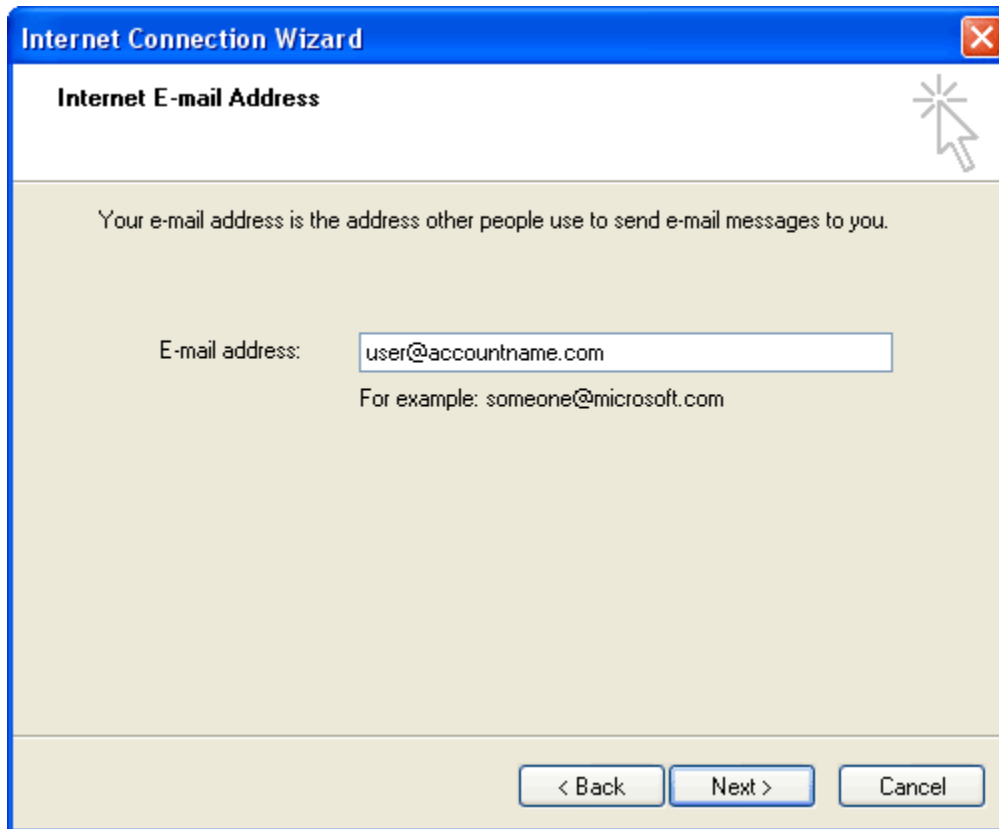
Enter your name. This will allow people who receive your email to identify who you are.



The screenshot shows a Windows-style dialog box titled "Internet Connection Wizard". The window has a blue title bar with a close button (X) in the top right corner. The main content area has a light beige background. At the top left of the content area, the text "Your Name" is displayed. Below this, there is a paragraph of instructional text: "When you send e-mail, your name will appear in the From field of the outgoing message. Type your name as you would like it to appear." Underneath the text is a text input field with the placeholder text "Your Name". Below the input field, the text "For example: John Smith" is shown. At the bottom of the dialog box, there are three buttons: "< Back", "Next >", and "Cancel". A mouse cursor is visible in the top right corner of the dialog box, pointing towards the close button.

### Step 3

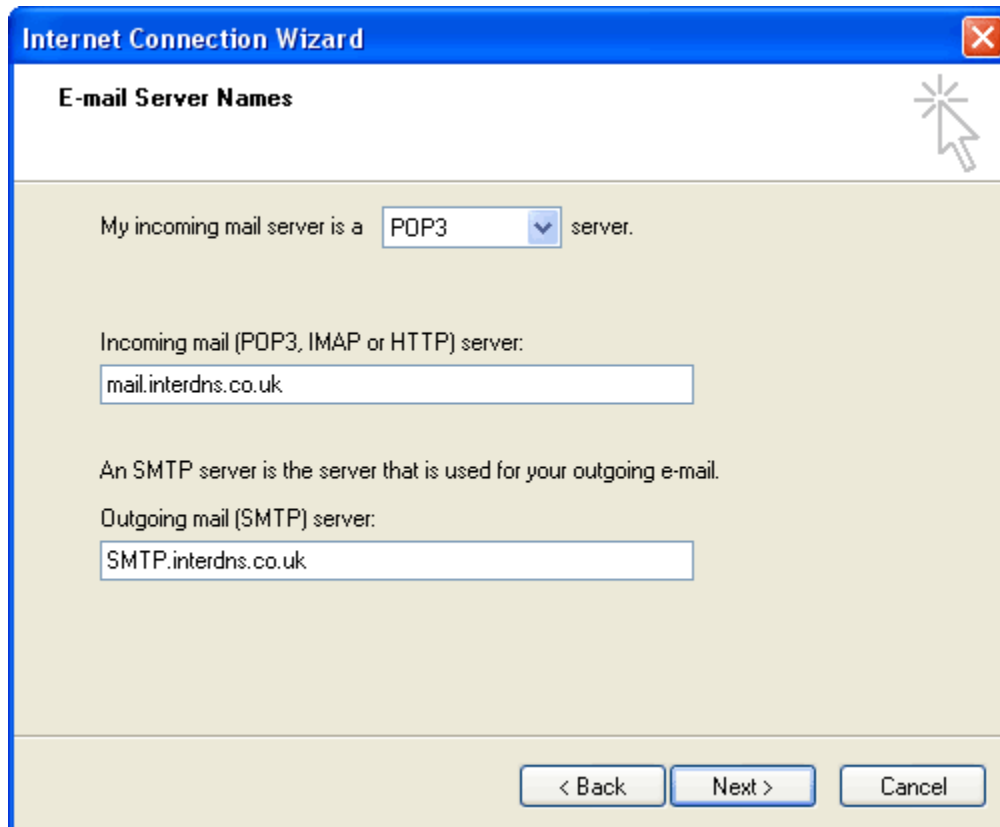
Enter your email address. Make sure you have created a mailbox prior to this point. This will collect the email sent to this address.



The screenshot shows a Windows-style dialog box titled "Internet Connection Wizard" with a close button (X) in the top right corner. The main heading is "Internet E-mail Address" with a mouse cursor icon pointing to it. Below the heading, there is a text instruction: "Your e-mail address is the address other people use to send e-mail messages to you." Underneath, the label "E-mail address:" is followed by a text input field containing "user@accountname.com". Below the input field, there is an example: "For example: someone@microsoft.com". At the bottom of the dialog, there are three buttons: "< Back", "Next >", and "Cancel".

#### Step 4

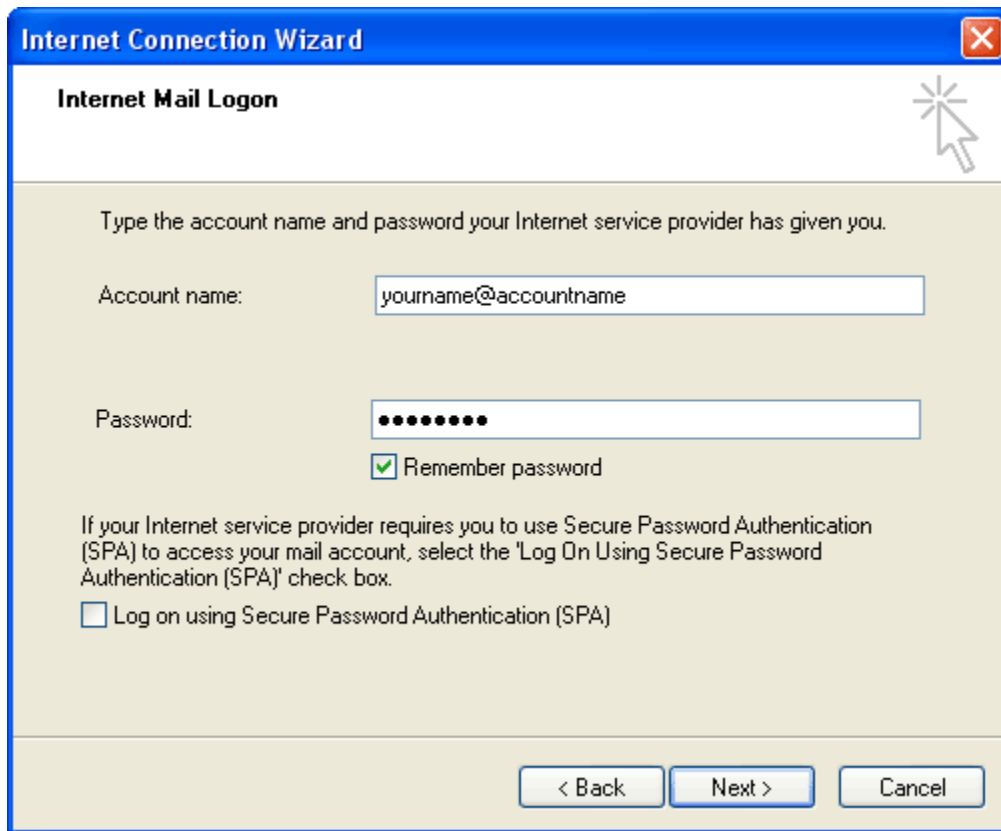
Enter your incoming and outgoing mail servers as shown. Please check your control panel for confirmation that these addresses are correct to your account.



The screenshot shows a window titled "Internet Connection Wizard" with a close button in the top right corner. The main heading is "E-mail Server Names". Below this, there is a dropdown menu set to "POP3" with the text "My incoming mail server is a" on the left and "server." on the right. Underneath, it says "Incoming mail (POP3, IMAP or HTTP) server:" followed by a text box containing "mail.interdns.co.uk". Below that, it says "An SMTP server is the server that is used for your outgoing e-mail." followed by "Outgoing mail (SMTP) server:" and a text box containing "SMTP.interdns.co.uk". At the bottom right, there are three buttons: "< Back", "Next >", and "Cancel".

### Step 5

Next step is to add your account details that connect to your mailbox. These are confirmed in your control panel and the password is the one you chose not your control panel password.



The image shows a Windows dialog box titled "Internet Connection Wizard" with a sub-header "Internet Mail Logon". The dialog box has a blue title bar with a close button (X) in the top right corner. The main area is light beige and contains the following text and controls:

Type the account name and password your Internet service provider has given you.

Account name:

Password:

Remember password

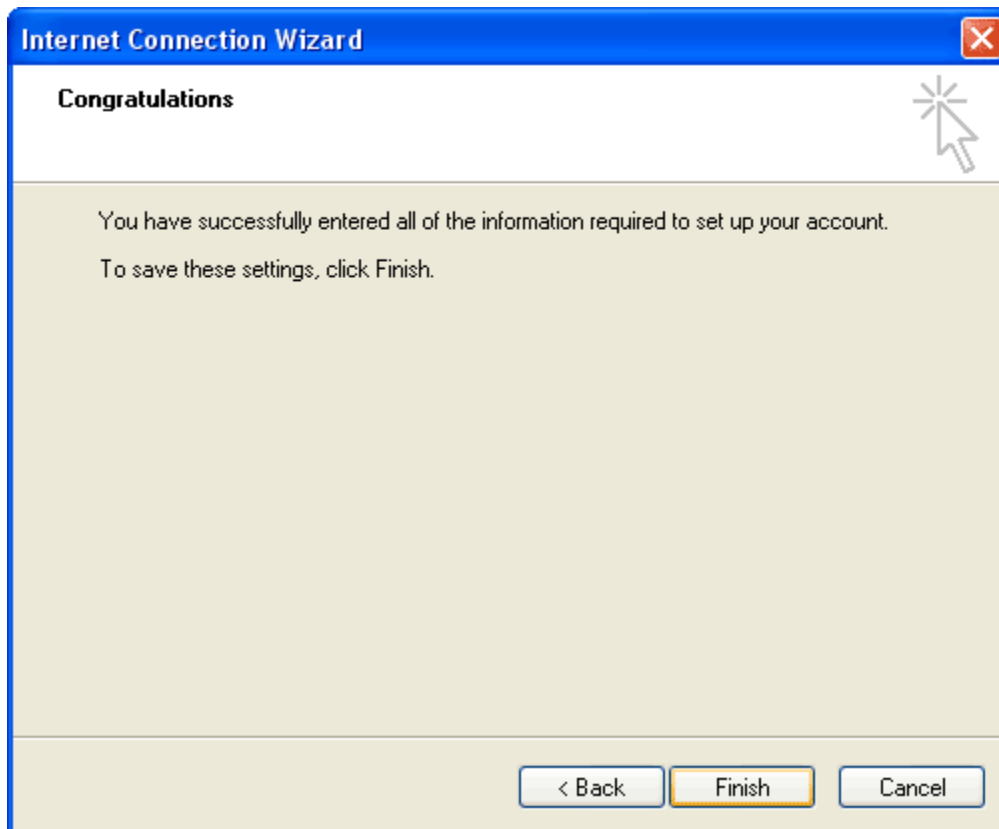
If your Internet service provider requires you to use Secure Password Authentication (SPA) to access your mail account, select the 'Log On Using Secure Password Authentication (SPA)' check box.

Log on using Secure Password Authentication (SPA)

At the bottom right, there are three buttons: "< Back", "Next >", and "Cancel".

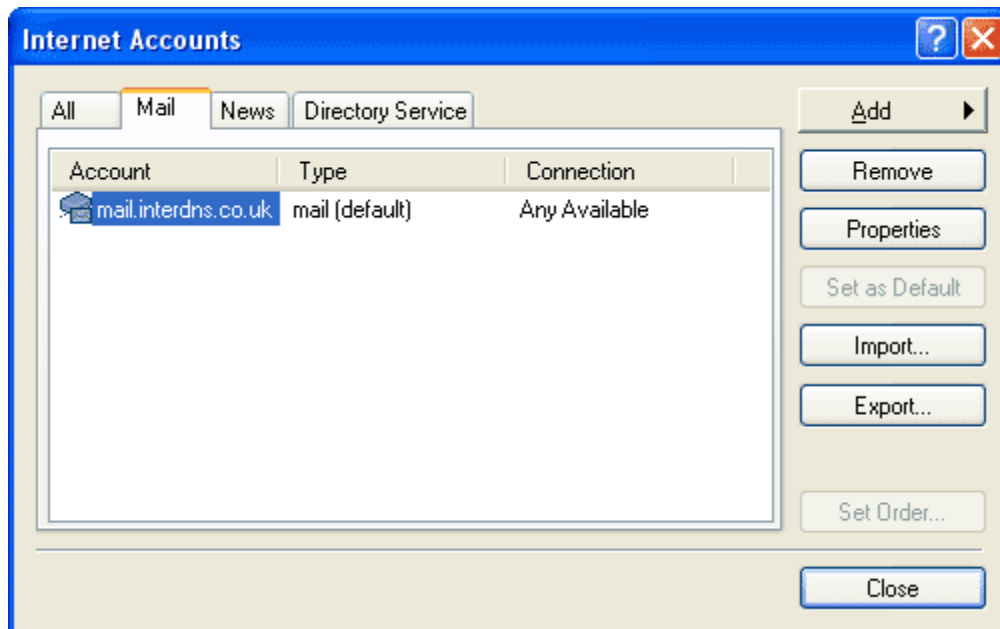
## Step 6

You have now completed the wizard. Please follow the next set of steps to make some final tweaks.



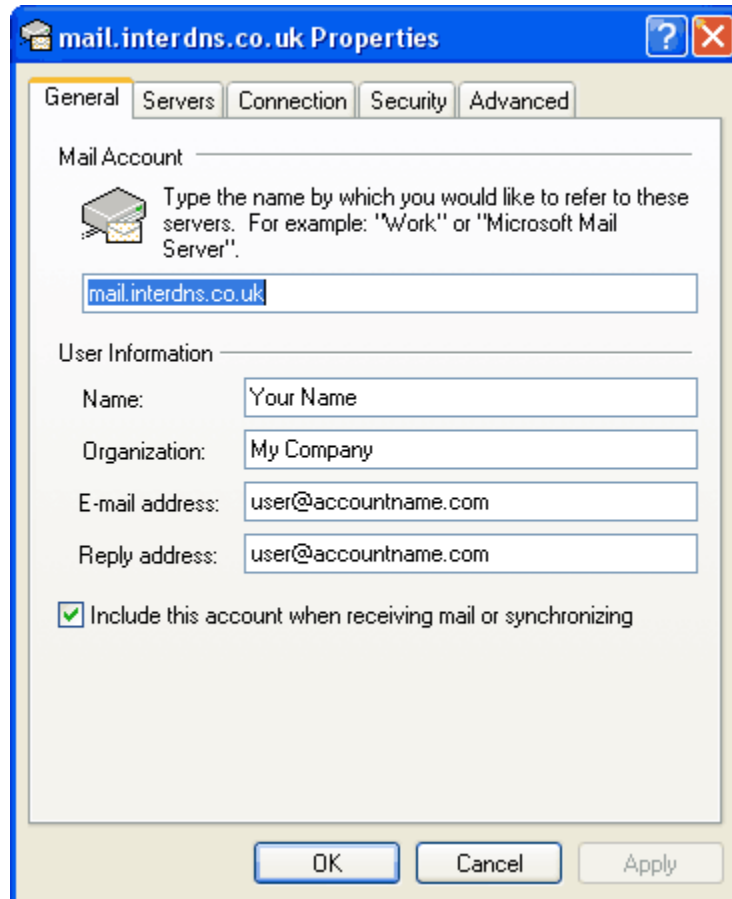
## Step 7

Go back to the menu 'tools' and click on 'accounts' as in Step 1. This time you should see your new mail account listed. Select the new account by clicking on it once and then click on the 'Properties' button on the right hand side.



## Step 9

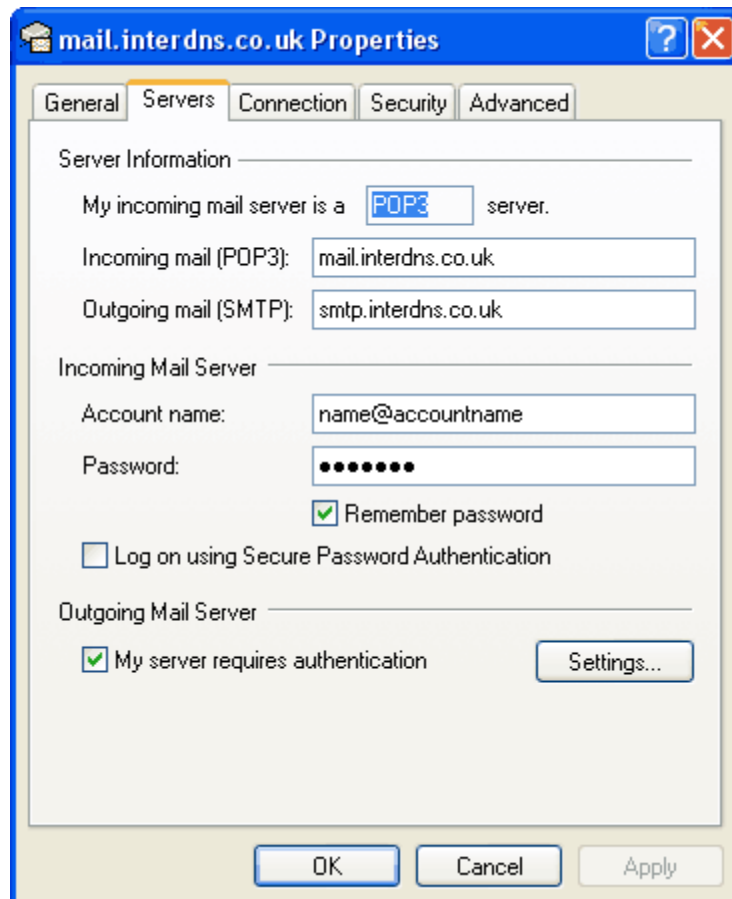
This screen should now confirm the details you entered in the Wizard. You may like to fill in some of the other details such as 'Organization' and the 'Reply Address'. The 'Reply Address' is normally the same as your email address.



## Step 10

In order to send via our SMTP servers you are required to authenticate your username and password to prevent unauthorised usage. To do this you need to ensure that the tick box that is labelled 'My server requires authentication' is checked.

The picture at the bottom shows the screen for the 'settings' button beside the tick box. Ensure that Outlook Express is logging in the same as the incoming server to prevent you entering your username and password again.





### Finish

Your setup is now complete.